



SCIENCE AND ENGINEERING FAIR OF METROPOLITAN DETROIT INC.

P.O. Box 158 • Farmington, Michigan 48332-0158

September, 2023

**MEMO TO: Principal/Science Fair Coordinator**

As you are starting the 2023-2024 school year, we thought that you should have a ‘heads-up’ regarding some of the changes occurring for the 67<sup>th</sup> Science and Engineering Fair of Metro Detroit in 2024. At this time, the plans are for the fair to be a “HYBRID/DUAL” Fair, in which students may submit projects to either the **in-person fair** OR the **virtual fair**.

Three years ago we opened up the science fair to 3<sup>rd</sup>-5<sup>th</sup> graders and we have seen increasing interest each year from these elementary school students and their teachers. These projects may be done by individual students or by groups of up to 10 students. Our supporters are excited about promoting STEM to our younger students. ALL students within our seven-county area (Wayne, Oakland, Macomb, Livingston, Washtenaw, Lenawee, and Monroe) in the 3<sup>rd</sup>-12<sup>th</sup> grades are invited to participate in the Fair.

Preliminary judging will take place virtually for all projects, over several days, from March 9, 2024 through March 16, 2024. Project setup at Huntington Place (formerly Cobo Hall) will be on Tuesday, March 19, for those students participating in person. Wednesday, March 20, 2024 will be the final round of judging. Please see the enclosed calendar for additional key dates.

A number of ‘color coded’ documents exist in this packet and are identified below. Additional copies are available on the web site under ‘Forms/Documents’ or by request. Hyperlinks are given for each of the documents (all on the website)

Color	Description	Action Requested
Yellow	<a href="#">This cover letter</a>	<b>Review and distribute appropriately.</b>
Yellow (side 2)	Personalized School Affiliation OR <a href="#">Generic School Affiliation</a>	<b>Review, update and return by 12/1/23 with payment (on back of this page). Optionally, self-affiliate on web site for discount.</b>
Green	<a href="#">Calendar of events</a>	<b>One copy for you – important dates related to SF</b>
Green-2	<a href="#">Helpful Hints for Project Display &amp; Safety</a>	<b>One copy for you (on reverse side of Calendar)</b>
White/Color	<a href="#">SEFMD Newsletter</a> – Numerous copies are included based on your past entries to the Science Fair.	<b>One copy for you; please distribute the remaining copies to your science teachers.</b>
Yellow	<a href="#">Facts about the 67<sup>th</sup> Science Fair</a>	<b>One copy for you</b>
Pink	<a href="#">Science Fair Mentoring Event Flyer</a> – Virtual workshops available during October/November	<b>Please post. Students must pre-register to attend any of the online sessions. Topics vary each week.</b>
White	<a href="#">Generic Release Form</a>	<b>Each participating student must complete with all required signatures and upload with project online</b>
Poster	<a href="#">Special 67<sup>th</sup> SEFMD poster</a>	<b>Large and small poster for school. Please post.</b>
Color	<a href="#">Highlights of 2023 SEFMD</a>	<b>One copy for you to post</b>
Postcard	<a href="#">SEFMD Postcard-General Info</a>	<b>One copy for you to post</b>
Flyer	<a href="#">ASHRAE Flyer for ideas</a>	<b>One copy for you to post</b>

All special forms that are required are available at the web site: <http://www.sefmd.org> → Forms

We hope you will encourage your students to participate in this year’s Science & Engineering Fair! If we can be of any assistance, please do not hesitate to contact us at (248) 471-9900 or by email at [sf2024@sefmd.org](mailto:sf2024@sefmd.org).

Sincerely,

Kathy Kitzmann and Tim Fino  
2023-2024 Fair Co-Directors